



**Tulela**

Mining & Construction

**An equal opportunity employer**

**Tulela Mining and Construction CC** is a mine owner / operator and mining contractor based in Tsumeb with operational activities spread across Namibia.

Tulela Mining and Construction CC is sourcing suitable candidates to expand its team, developing a strategic multi-skilled resource pool. With active projects currently in base metal industries, TMC provides aspiring professionals with unique and diverse opportunities.

The following position is presently available:

**SAFETY HEALTH ENVIRONMENT COORDINATOR**

**Overall Purpose of Position:**

SHE management is responsible for planning, implementing, monitoring and optimizing operational processes in the areas of environmental management, health protections and safety.

**The successful candidate will have to fulfil requirements in the following Key Performance Areas:**

The incumbent will report directly to the **Mining Operations Manager** with responsibilities including, but not limited to the following:

- Carry out observations in the field – PPE compliance, housekeeping etc.
- Conduct daily pre-shift **meetings** to ensure employees are informed of safety
- Ensure employee **Health and Safety** through compliance with all safety and mine regulations, as well as company policies and regulations
- Assist in planning safety activities
- Assist in the implementation of and optimization of safety management system
- Assists in the development of all **policies and procedures**
- Organise **training** for mining field workers to improve their competencies
- Ensure that all mining employees are properly trained on the use of appropriate equipment
- **Communicate** routinely and effectively with the Mining Operations Manager and other superiors as required
- Perform any other related duties that may be assigned from time to time

**A suitable candidate should comply with the following Minimum Requirements:**

- **National Diploma or equivalent in Health and Safety Management**
- At least 2 years relevant experience, experience in Mining will be an added advantage
- **Knowledge** and understanding of Mines Regulations, OH&S and Namibia Labour Law
- Requires **strong** interpersonal, leadership and communication skills
- **Working knowledge** of all production equipment
- Ability to **multitask** and work effectively
- Ability to work efficiently as part of a team as well as independently
- Computer literate with operational planning skills and ability to work under pressure with little supervision
- Valid Code BE Driver's License
- Preferably a Namibian citizen

**Fitness:** Must pass pre-employment medical

**Shift work:** Most positions require applicants to work shifts

**CLOSING DATE: 9 July 2021**

Interested and **suitably qualifying candidates** are to submit a **Comprehensive CV with ALL relevant supporting documentation** by email to [info@tulelanamibia.com](mailto:info@tulelanamibia.com) with the **Position Title in the subject line**.

Previously disadvantaged Namibians are encouraged to apply.

**ONLY short listed candidates will be contacted for interviews and assessments**